

The Appalachian Whitetail Association's Chapter Guidelines and Application

- Those who wish to form a chapter of the AWA may name the chapter. The name of the chapter shall include first the title "Appalachian Whitetail Association" followed by the chapter name. Examples: Rogersville Chapter, 10 Point Chapter, Unaka Mountain Chapter, Doe Valley Chapter, Washington Co. Chapter Etc. Etc.
- A minimum of 6 paid AWA members are required to start a chapter.
- Starting in 2006 all chapters must be at least 25 miles apart.
- Starting in 2006 life memberships are limited to 8 per year per chapter.
- Starting in 2006 when a new chapter is formed memberships are offered only to those interested in the immediate area of the chapter and at a discount during the first 30 days. These reduced membership dues are only offered to new Chapters and cannot be offered at any other time. The membership is set in such a way as to promote new members into the AWA and into the local chapter. Refer to the current membership packages.
- The AWA Chapter must also abide by and conduct business as described in the established AWA Constitution & Bylaws and by any past and present resolutions set forth by the Appalachian Whitetail Association Executive Committee (AWAEC)
- Annual chapter fees paid to the charter shall be as follows: \$50.00 per Year.
- An annual report that shall include the following items and must be filed no later than January 31st of each calendar year:
 1. A year-end financial summary.
 2. A summary of events held by the chapter over the last 12 months.
 3. A tentative proposal of upcoming events for the year ahead.
 4. The appropriate annual chapter fees due to the charter.
- The following must be reported in June and January of each year. A list of all assets procured by the chapter.
- The following must be conducted each year by no later than the end of June and reported as per AWAEC resolutions guidelines. An independent audit conducted by non-chapter members of financial records.
- The following shall be submitted within 14 days of each regular or called meeting: A copy of the minutes and a copy of the treasurer's report as per AWAEC resolutions guidelines.
- An election of Chapter Officers must be held by the end of the first May of the formation of the Chapter. The exception is if the Chapter is granted in May. If this be the case, the Charter Executive Committee will appoint interim officers to fill the positions until a special election can be held.
- Officers and members of the new chapter are vested in the AWAEC for decision making purposes that affect the entire organization. Those AWAEC members are identified in the current bylaws.
- The Official Club Logo is exclusive to the AWA and its Chapters. It is the only logo to be used by Chapters. However, the Chapter's name may be used with the logo.
- Chapters have access to and may use of any AWA property. Items such as the AWA banner, Show display unit, fliers, advertisements, and the Rubline Newsletter are considered their property as well.
- All sources of money generated by the Chapter will remain in the Chapter with the exception of yearly Charter fees as described earlier. The financial / funding structure will be described as per Bylaws. How the money is spent in each fund will be decided by the Chapter as long as it meets the Charter guidelines.
- AWA supported functions and programs as set forth in the Constitution will be promoted by each Chapter. It will be the Chapter's freedom to choose how they will promote each function. Example: Sportsman for the Hungry and the Hunter Mentor programs.
- AWA Chapters will hold the following events each and every year. The Chapter is not limited to just these events. They may hold as many events that they deem needed as long as it falls within AWA Constitution and Bylaws guidelines.

- Chapter required events are as follows:
 1. Monthly Meetings.
 2. Participation in the Annual AWA Banquet.
 3. An Annual Deer Hunting / Big Buck Contest.
 4. An Annual Deer Calling / Rattling Contest and/or seminar.
 5. An Annual Deer Scoring or scoring workshop event.
 6. Young Sportsman Mentoring Events.
 7. An Annual proposal to the state wildlife agency concerning deer hunting issues.
 8. Participation in the Annual Sportsman Classic.
 9. Participation in the youth W.O.W. program.

- When a Chapter has been granted that Chapter will receive a plaque commemorating the event. This plaque will list the names of the AWA members who started the chapter within the first 6 months.

- Regardless of the Chapter that the AWA member has deemed his/her local Chapter any active AWA member may attend any other Chapter meeting or event.

- If available a mailing list of potential AWA members will be given to all new Chapters.

- The AWA Executive Committee (AWAEC) has the right to police and oversee all Chapter of the AWA.

- Chapter Dissolution: A Chapter may be revoked or suspended as deemed by the AWA Executive Committee for any of the following:
 1. No Annual Report / Late Annual Report.
 2. Not following the AWA Constitution & Bylaws.
 3. Conduct that would disgrace the name of the AWA and its membership.
 4. Not conforming to resolutions set forth by the AWAEC.

- Written notice by E-mail or postal letter from the Charter will be sent concerning the situation and 30 days will be given to correct the problem. Non-compliance will result in the Chapter being revoked and / or suspended. All money and assets belonging to the Chapter would be turned over at that time to the Charter. Individual Memberships of the AWA members in that Chapter will not be revoked unless they violate membership guidelines set forth in the Constitution and Bylaws. No membership refunds will be granted if a chapter should be revoked. Members from the revoked Chapter have the right to attend other AWA chapter meetings and / or events.

We the undersigned do agree by the above chapter guidelines and request at this time that an AWA chapter be established in the _____ area of the state of _____ this day the _____ of _____ in the year of _____

The proposed name of this new AWA chapter shall be called: _____

Signatures of those AWA members and perspective members requesting the creation of a new chapter: (A minimum of 6 required)

Approved by the following members of the AWA Executive Committee: (Sign and state your position)

